

Bismarck-Mandan ATD GIG  
Meeting Notes  
2/11/2016

Location: Blarney Stone

Date: 2/11/2016

Time: 4:00-5:30 pm

In attendance: Allison Wagner, Todd Schock, Robin Thorstenson, Jade Jepson

- I. Communication with FMATD/ National
  - A. Correct Branding
    1. Will clarify branding specifics in our 2/29 call with FMATD and National
    2. Will clarify what it takes to be a chapter.
    3. Possibly ask to see the “toolkit” for developing a GIG to find out what else we are supposed to be doing as a GIG.
  - B. National speakers
    1. May possibly use a national speak for our 1 year anniversary in October and make it a special event.
- II. Programming Planning
  - A. March- Scott Agnew – Adobe Captivate
  - B. April – tentative- Arnie Strebe- Success Profile- Succession Planning
  - C. May- tentative- Lynae Bieber- Implications Wheel
    1. Robin will contact
  - D. June, July, August Road Shows
    1. Allison contacted Reeve Southam and Bobcat would be willing to host a road show on “Managing Revolutionary Change: Open Concept Office Environment”
    2. Other possibilities:
      - a. Road Show- NISC- Vern Dosch
      - b. Road Show-Cloverdale
      - c. CDHRA panel
  - E. Additional Positions- Special Event Planning
    1. Bring an additional person or 2 to help plan events this summer
    2. Gives exposure to working on the board, in case they want to run for a position in October
    3. Possible Candidates
      - a. Brooke Steffes
      - b. Angie Keasy
      - c. Jo Bogner
      - d. Alicia Ritter
- III. Member Feedback
  - A. Develop a Survey Monkey with the following questions:
    1. What date and time for events works best
    2. Interest in a board position
    3. Interest in a limited volunteer position
    4. Topics they would like learn about
    5. If they would like their contact information to be added to BM-ATD GIG Directory.

IV. Board Succession

- A. Elections in October- announced at 2/4 event
- B. Board interest in continuing positions if needed
  - 1. Todd will stay on as past President to mentor new President
  - 2. Jade is interested in keeping a role in programming
  - 3. Allison is open to resigning or keeping a limited role in Communications, if needed.
  - 4. Robin will be resigning from her role in Membership.
  - 5. Jeanne and Rhoda- unknown at this time.
- C. Positions that will remain active
  - 1. President
  - 2. Past President
  - 3. VP of Finance
  - 4. VP of Membership
  - 5. VP or Communications- 2 positions
    - a. Internal position- Board Meeting agenda, meeting minutes, programs/ program inserts
    - b. External position- Social media, Press Releases, Emails, Communicates with FMATD
  - 6. VP of Programming- 2 or 3 positions
    - a. Monthly Events Coordination
    - b. Special Events Coordination

V. Wild Apricot

- A. Jade needs to be trained
- B. Need to develop a drop box for shared documents.
  - 1. Hoot suites?
  - 2. App for internal and external communication.

VI. Membership

- A. Updated Membership Numbers
  - 1. 17 Power Members
  - 2. 9 Local

VII. BMATD GIG Budget Update

- A. No update given.

VIII. Jade's Announcement

- A. Jade is no longer employed with KLJ
- B. Jade will start as a Recruiter with Thrivent Financial on Monday, February 22.

IX. Next Meeting Information

- A. Thursday, March 10
- B. 4:00pm
- C. Bismarck Public Library - Meeting Room #1